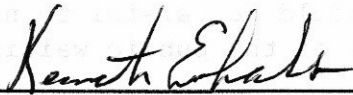


KING CREEK WATER SUPPLY CORPORATION

Public Address Procedure

Guidelines For Membership and Public Speakers

Adopted by the KCWSC Board of Directors, this 10th day of Sept, 2024.

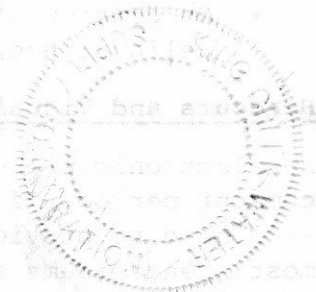


President



Secretary-Treasurer

Corporate Seal



This procedure sets forth the procedure and requirements for a member and/or a non-member to speak during the Public Address or on an agenda item at King Creek WSC business meetings.

KING CREEK WATER SUPPLY CORPORATION

Public Address Procedure

Guidelines For Membership and Public Speakers

Adopted by the KCWSC Board of Directors, this _____ day of _____, 20____.

President

Secretary-Treasurer

Corporate Seal

This procedure sets forth the procedure and requirements for a member and/or a non-member to speak during the Public Address or on an agenda item at King Creek WSC business meetings.

King Creek Water Supply Corporation

Public Comments at Posted Board & Membership Meetings

General Guidelines for Public Comment

Anyone wishing to make a comment must register prior to the meeting. A citizen may

- (1) register to speak on a posted agenda item,
- (2) register to make a general spoken comment, or
- (3) register a written comment or a position on a particular matter.

Commenting on a Posted Agenda Item

If a citizen wishes to comment on a specific agenda item, he/she must make that clear prior to the meeting and complete **Form SP05 - Public Registration Form**. When the posted agenda item is considered, the President will call his/her name to address the Board. If he/she does not wish to address the Board but rather would like to register a position on a particular matter, that position should be reflected on the registration form.

Making a General Comment

At each Board meeting, there is a standing agenda item for public comments. Those who wish to comment on a topic not applicable to another agenda item may register to speak at this time. During this item, the President or presiding officer will call the speaker's name to address the Board. The Board is not allowed to respond to any comments not affiliated with an agenda item; and will therefore not be able to respond at that time to the comment(s) received during the public comment agenda item.

Speaking Rules

- Each speaker should identify himself/herself before providing his/her public comment;
- Each speaker will receive two (2) minutes and should be careful to not exceed that time, as a courtesy to other members of the public waiting to offer comments.
- Time may be signaled to speakers using an alarm or by announcement. When notified, the speaker should begin to wrap up his or her comment.
- The speaker will be notified when the speaker's time is up; and
- No portion of a speaker's allotted time may be given (assigned, relinquished, donated) to another speaker.

Handouts and Visual Aids

No electronic presentations or visual aids will be allowed during the general comment period. If a commenter has handouts for the Board members, he/she will need to provide eight (8) copies. Since the Board will take action on most agenda items at the scheduled meeting, persons seeking to file written information with the Board should provide the information to the Secretary two days before the scheduled board meeting.

Media at Board Meetings

Audio at Board meetings may be recorded or heard by other members in attendance or participating virtually. It shall be understood that members of the public in the audience may be heard by others.