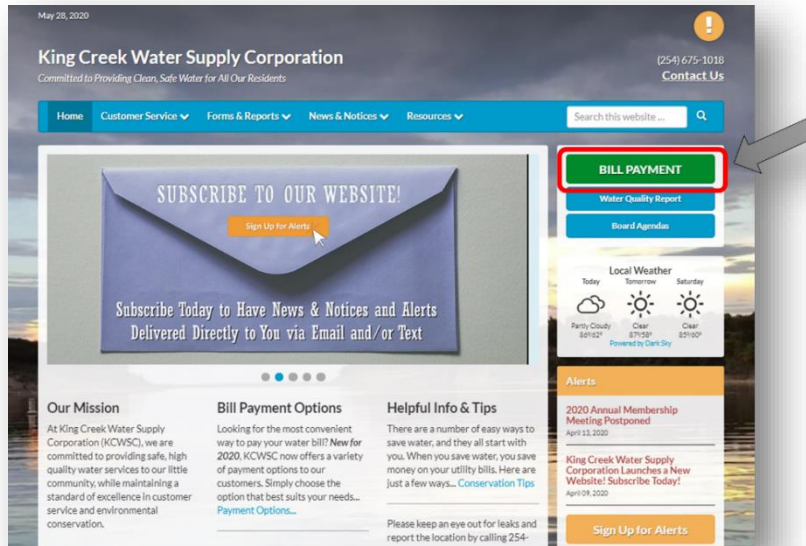


Guide To Setting Up Payclix For KCWSC Billing From [HTTPS://WWW.KCWSC.COM](https://www.kcwsc.com)

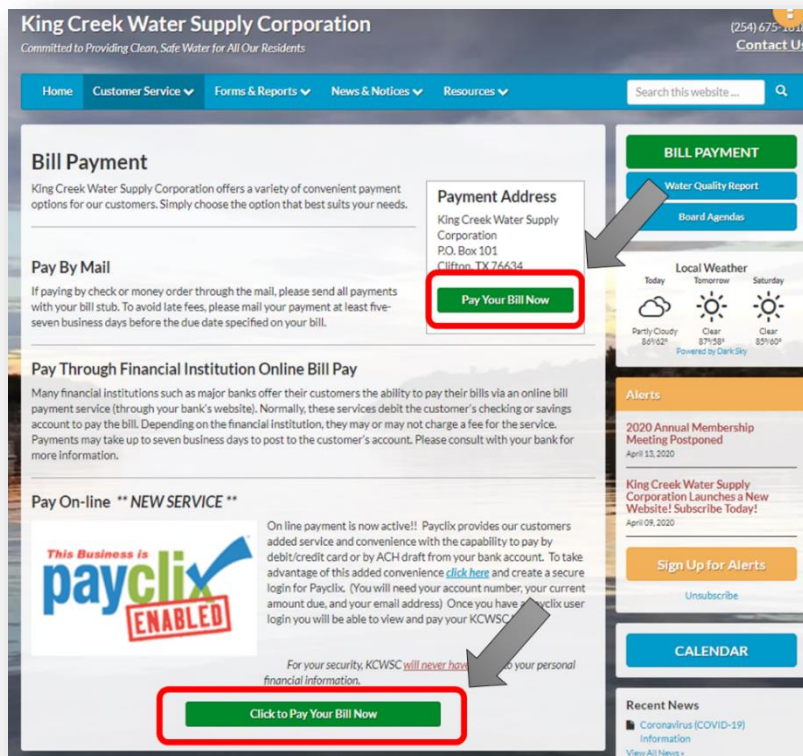
Suggestions: You do not have to set up a Payclix password as shown in this guide, however you will not be able to access your billing information without your current KCWSC water bill. This is because Payclix will need your account and current water bill amount to find your billing information. KCWSC recommends that you setup a password for Payclix which will allow you to access your billing information even if you have not received your water bill (we all know the USPS does deliver late or lose items from time to time). Payclix will send you an E-Mail notification when your latest bill has been posted. KCWSC processes the bills between the 20th and the 25th, which means you will receive an E-Mail notification on the day the billing is mailed by USPS and you can pay immediately (if you so choose)!

How to Setup On Line Bill Pay For KCWSC

1. Click on the “BILL PAYMENT” button from the Home Page



2. From the Bill Payment page select any one of the “Pay Your Bill Now” links shown



Selecting one of these links will leave the KCWSC website and open up the Payclix portal specifically for King Creek Water Supply

How to Setup On Line Bill Pay For KCWSC

- FIRST TIME ACCESS:** Enter in your KCWSC Account number, Utility Bill Amount (as shown on your bill), Email Address (this email will become your future User ID for Payclix). You may also select the option for paperless bill, but it is not necessary.

payclix
payclix.com

Simple, Fast, Affordable and Secure.

Online Payment Processing

King Creek Water Supply

Payment Registration Step 1

Already registered in PayClix? [Click here to log in.](#)

Should you need any assistance with your registration please contact King Creek Water Supply by email at pibold13@hotmail.com or by phone at 254-675-1018 .

In order to register for a King Creek Water Supply online payment account you must supply the

Customer Account Number:

The dollar amount owed as shown on your current utility bill.

Utility Bill Amount: (digits and decimal only)

Email Address:

Snail-Mail Preferences:

Mail new invoices the old fashioned way. (email alerts will still be sent as well)

I want to opt-out of receiving postal mailed bills. (only email notifications)

Select **“Continue”**

Next Payclix will request a password be setup for your access. Be sure to write this down or choose one that you will remember. Although it is not necessary to create a password by selecting **“Nevermind, just log me in”**, KCWSC recommends creating a password.

payclix
payclix.com

Simple, Fast, Affordable and Secure.

Online Payment Processing

Welcome to PayClix Kenneth!
You need to set a new password.

(password must be 6 to 10 characters in length, spaces are not allowed.)

Password:

Verify Password:

Create a password and select **“Update Information”**

How to Setup On Line Bill Pay For KCWSC

4. Make a payment

payclix.com
Simple, Fast, Affordable and Secure.

My Information Pay Now My History AutoPay User Agreement Contact Us Log Out

Online Payment Processing

Welcome Back Kenneth Eubanks!

King Creek Water Supply Statement

This account can be enabled for our Just In Time Automatic Payment Submission service, [click here for more information or to enroll.](#)

Statement ID	Statement Date	Amount Due	Due Date	Click to Pay	
(details)	07/21/2020	\$26.56	08/15/2020	<input checked="" type="checkbox"/>	26.56
		\$26.56		TOTAL:	26.56

Please select the method of payment
eCheck Account

Next

To add additional billing accounts please contact King Creek Water Supply either by phone at 254-675-1018 or via email at pibold13@hotmail.com
As well you can also call PayClix Support M-F from 9 AM till 5 PM Eastern Time at 866-729-2549

To View PayClix Transaction Fees Please [Click Here.](#)

Please Confirm That Your Information Is Still Current.

Name: Kenneth Eubanks
Phone: [Redacted]
Email: [Redacted]
Snail Mail Settings: Snail mail new invoices the old fashioned way.
Billing Account: [Redacted]

If The Above Information Is Not Correct, Please [Click Here.](#)

[Click Here To Change Your Password.](#)

If you are no longer a customer of King Creek Water Supply or no longer wish to be a registered PayClix user [click here.](#)

Home | My History | Contact Us | Privacy | Security | Log Out

Select checkbox under “**Click to Pay**” to pay the total bill, then below “**Please select the method of payment**” chose method in drop down box (see payment option listed below), then select the “**Next**” button. You will then be taken to the appropriate screens for your payment method to enter credit card or bank information.

Payment Options

Please select the method of payment.

- Master Card
- Visa
- Discover
- eCheck Account

Next

How to Setup On Line Bill Pay For KCWSC

5. **ACCESS WITH PASSWORD:** The Payclix portal will open the same every time you select “**Pay Your Bill Now**” links from the KCWSC.com webpage or from link within the E-Mail notification.

The screenshot shows the Payclix registration page for King Creek Water Supply. At the top left is the Payclix logo with the tagline 'Simple, Fast, Affordable and Secure.' Below the logo is a green bar with the text 'Online Payment Processing'. The page title is 'King Creek Water Supply' and the section is 'Payment Registration Step 1'. A red box highlights the link 'Click here to log in' for users already registered. Below this, there is a text box for 'Customer Account Number' and a section for 'The dollar amount owed as shown on your current utility bill.' This section includes a radio button for 'Utility Bill Amount' and a text box for 'Email Address'. There are also 'Snail-Mail Preferences' with two radio buttons: 'Mail new invoices the old fashioned way. (email alerts will still be sent as well)' (selected) and 'I want to opt-out of receiving postal mailed bills. (only email notifications)'. A 'Continue' button is at the bottom.

Select the “**Click here to log in**” link to go directly to the user login window (previously set up a password is required).

The screenshot shows the Payclix login page. At the top left is the Payclix logo with the tagline 'Simple, Fast, Affordable and Secure.' Below the logo is a green bar. The main content area has a red box around the 'Email Address:' and 'Password:' text boxes and the 'Submit' button. Below the login fields, there is a link for 'Forgot Your Password?' and a paragraph of text explaining the process. At the bottom, there are two links: '>> Customer - Register Now!' and '>> Help for login problems or problems staying logged into PayClix'.

Enter your **Email Address** and **Password** you setup for Payclix.
Select “**Submit**”

How to Setup On Line Bill Pay For KCWSC

- After you successfully log into PayClix, your account information will be displayed along with options for payment.

your new password has been set

Welcome To PayClix Kenneth Eubanks!

King Creek Water Supply Statement

This account can be enabled for our Just In Time Automatic Payment Submission service, [click here for more information or to enroll.](#)

Statement ID	Statement Date	Amount Due	Due Date	Click to Pay
Details	05/28/2020	(\$54.07)		<input type="checkbox"/>
		(\$54.07)	TOTAL:	<input type="text"/>

Please select the method of payment.
 Master Card

To add additional billing accounts please contact King Creek Water Supply either by phone at 254-675-1018 or via email at pibold13@hotmail.com
 As well you can also call PayClix Support M-F from 9 AM till 5 PM Eastern Time at 866-729-2549

To View PayClix Transaction Fees Please [Click Here.](#)

Please Confirm That Your Information Is Still Current.

Select “**Details**” (under Statement ID) to view and save a copy of your water bill.

King Creek Water Supply Corp.
 PO Box 101
 Clifton TX 76634-0101

Date: 05/28/2020
 Statement #: [REDACTED]

Customer: [REDACTED]

Bill To: [REDACTED]

Service Address: [REDACTED]

Service	Current Reading	Previous Reading	Usage Amount	Charge
Balance Forward				(\$94.27)
Water	136470	134130	2340	\$35.02
Service Charge (well)				\$5.00
Assesment fee				\$0.18
Subtotal				\$-54.07
Total				\$-54.07
Payments Applied				\$0
Projected Late				\$0.00
Balance Due				(\$54.07)

This is the updated billing statement from King Creek Water Supply

Billing Details

How to Setup On Line Bill Pay For KCWSC

One of the many benefits of registering with Payclix is the convenience of receiving an E-Mail notification when your bill is available for review and payment. This can be 10 to 15 days before you receive the paper bill in the mail!! No more worries or headaches of lost bills by the USPS and potential late charges.

EXAMPLE: E-Mail notification sent by Payclix when a new bill has been posted to your account.

