

**KING CREEK WATER SUPPLY CORPORATION
BOARD OF DIRECTORS MEETING MINUTES**

Date: February 11, 2025/Time: 6:30pm-8:01pm/Location: 126 CR 1605, Clifton, TX 76634
Taylor's AIRBNB/Dial In: (978)990-5064, Access Code: 1408755# (Audio Only)

Meeting called by: Kenneth Eubanks

Attendees: Kenneth Eubanks, Pres., Craig

Type of Meeting: Monthly Meeting

Hoffman, VP; Pam Kellan, Sec/Treas., Ron

Facilitator: Kenneth Eubanks

White, Bruce Roebuck, Shauna Latham and

Note Taker: Kenneth Eubanks

Elizabeth Taylor

Timekeeper: Kenneth Eubanks

Guest/VIP's: Peter Kientzle

Meeting called to order at 6:30 pm with Quorum

AGENDA TOPICS

A. Public Comments (5 minutes).....Peter Kientzle

Peter introduced himself and expressed his interest in learning more about King Creek WSC system and the Board. Peter did not present any specific topic to the Board.

B. Secretary's Report (5 minutes).....Pam Kellan

Ron motioned to accept the January minutes as presented. Craig 2nd. Motion passed
Discussion: None

No mail was presented for Board consideration. Kenneth stated that the year-end letter and board applications had been mailed. Verified he had received letters.

C. Treasurer's Report (15 minutes).....Kenneth/Pam

Craig motioned to accept the January Treasurer's Report. Bruce 2nd. Motion passed.

Discussion: None

Kenneth presented an invoice for \$11.40 for printing. Pam motioned to pay. Elizabeth 2nd. Motion passed.

Discussion: None

NEW BUSINESS

A. Discuss and take appropriate action regarding budget items and amounts

Elizabeth motioned to adopt the proposed budget for 2025 as a general guideline for the Board to plan expenditures. Pam 2nd. Motion passed.

Discussion: Board discussed the need to have a budget to plan for expenses. Kenneth presented the proposed budget that he, Elizabeth and Pam had worked on. Kenneth explained that the income portion of the budget was reflective of a rate increase to be discussed in a following agenda item. The expenses, expect for planned maintenance, we based on the last year's actual.

B. Discuss and take appropriate action regarding rate increase

Bruce motioned to adopt the proposed rate increase structure as presented. Craig 2nd. Motion failed- no vote.

Discussion: Kenneth presented the rate structure that he, Pam and Elizabeth had developed to meet the increasing operating cost of the water system. The last rate increase was in 2014. The proposed rate structure would raise the base charge service from \$31.00 to \$40.00 per month which includes the first 1000 gallons and adjusting each usage tier up by \$0.50. The service fee was last raised in 2023.

Elizabeth motioned to amend the previous motion to adopt the proposed rate increase structure with the inclusion of the proposed increase to the monthly Service Fee to \$15. Pam 2nd. Motion passed

Discussion: None

Pam motioned that she and Kenneth will work together to review and meet legal requirements to enact and file the rate increase with the PUC. Ron 2nd. Motion passed.

Discussion: Kenneth asked the Board if the rate increase should be adopted immediately or be first presented to the membership at the Annual Meeting. To his knowledge, there

was no legal requirement for the membership to vote on, even though historically the membership was given that opportunity. The Board expressed the need to implement the rate changes sooner than later in order to stay ahead of the expenses.

OLD BUSINESS

A. Discuss and take appropriate action regarding preparation of Annual Meeting

Ron motioned to hold the Annual Membership Meeting at the well site with the same setup as last year. Pam 2nd. Motion passed.

Discussion: The Board discussed options for location and preferred to have a location that did not put anyone or personal property at risk to damage or insurance claims.

B. Discuss and take appropriate actions regarding the well, equipment and operation of water system

Elizabeth motioned to approve the bid of \$9710.03 (minus sales tax) from Shelton Plumbing to repair the failing check valves in the booster system. Ron 2nd. Motion passed.

Discussion: Kenneth explained the bid was to remove the three failed check valves replacing them with the CLA-VAL equipment recommended by David Posten and Core&Main along with the reconfigure the plumbing to correctly configure the booster pump plumbing to accommodate the location of the check valve for proper operation and maintenance. Kenneth informed the Board that he had already sent Shelton Plumbing the tax exemption form but had not heard back from them. The Board noted that this repair alone exceeded the proposed budget previously adopted.

C. Discuss and take appropriate actions regarding the Director's Report

Kenneth informed the Board of the status of the Zapata property. The account is \$208.18 past due. David had sent an email stating the step-son had contacted him and would pay the bill. Shauna said the property had been broken into and would reach out to the family to find out if they wished to keep the water turned on since the electricity had been disconnected.

D. Executive Session (closed to public)

None

E. Adjourn Meeting

Ron motioned to adjourn meeting at 8:01pm. Shauna 2nd. Motion passed.

Discussion: None


Kenneth Eubanks, Pres.

3-18-25
Date


Pam Kellan, Sec.

3-18-25
Date