

**KING CREEK WATER SUPPLY CORPORATION
BOARD OF DIRECTORS MEETING MINUTES**

Date: September 12, 2023/Time: 6:34pm-7:41pm/Location: 148 CR 1605, Clifton, TX 76634
(Kenneth's home)/Dial In: (978)990-5064, Acct Code: 1408744#/Join Online:

<https://joinfreeconferencecall.com/kingcreekwsc>

Meeting called by: Kenneth Eubanks Attendees: Kenneth Eubanks, Pres.; Craig Hoffman,
Type of Meeting: Monthly Meeting VP; Robin Hamilton-Treas; Pam Kellan-Sec., Ron
Facilitator: Kenneth Eubanks White, Bruce Roebuck and Shauna Latham
Note Taker: Kenneth Eubanks Guest/VIP's: None
Timekeeper: Kenneth Eubanks

Meeting Called to Order: 6:34pm

AGENDA TOPICS

1. Public Address:(15 minutes).....None
2. Secretary Report (5 minutes).....Pam/Kenneth
Bruce motioned to accept the August Board minutes as presented. Ron 2nd. Motion passed.
Discussion: None
Kenneth briefed the Board on the Work Agreement request from Communities Unlimited.
The Agreement is just a form that shows a working relationship in order for CU to obtain
operational funding. There is no commitment or exclusive agreement. The Board agreed
that Kenneth could sign the form, as long as there is no binding commitment.
Kenneth informed the Board that TCEQ had sent notification that KCWSC had been
selected and tested for PFAS in which there was no detectable traces of the elements in
the water.
3. Treasurer's Report (10 minutes).....Robin/Kenneth
Craig motioned to accept the August Treasurer's Report. Pam 2nd. Motion passed.
Discussion: Kenneth brought attention to a \$100 "Asset" allocation that wasn't
understood. Robin stated she would have to look at the deposit slips to determine the
source of the funds. Kenneth speculated that it was related to the Security Deposits that
would have been received in the last couple of months from new members. The security
deposit is \$120, which doesn't match the \$100 in the Treasurer's Report. Kenneth, Pam
and Robin will investigate.
Kenneth provided an invoice for two fire extinguishers recommended by the insurance
agent in the amount of \$148.87 and expenses incurred over the month. Robin motioned to
reimburse Kenneth. Pam 2nd. Motion passed.

NEW BUSINESS

4. A. Attorney Representation for Sale of KCWSC-Pam moved to secure the legal services of
Mike Gershon from LG Law Firm to assist with the negotiation and sale of KCWSC. Craig
2nd. Motion passed.
Discussion: Kenneth presented the information provided by Mike on his services, typical
expense structure and experience in water utility sales. Mike is the only attorney that
responded to Kenneth's request for services.
- B. Kenneth gave a report on the recent repairs to the water system. The RONK Add-A-
Phase had blown capacitors and required emergency service. MP Electric provided the
service. Booster Pump #2 was reported to be out of operation by David and Kenneth had
authorized the repair. MP Electric connected the hour meters for both booster pumps.
- C. Board discussed the alarm system and agreed that a louder siren or horn is needed to
draw immediate attention. Kenneth requested to Ron, Craig and Bruce to be on the lookout
for a suitable alarm.
- D. Craig reported on the recent leak of a member's toilet while away from home, which
used a very large amount of water, over 76,000 gallons.

Discussion: Pam suggested to send a "Reminder" card out to members regarding turning off the water when away from home, especially for an extended time, especially with Winter coming. The Board agreed this was a good idea and discussed some of the issues with the shutoffs. Most members may not know if they have a "customer shutoff" or where they might be located. The Board agreed that it is a bad idea for members to use KCWSC's cutoff valve due to causing damage, which could shut the whole system down to complete any necessary repairs. The Water Service Agreement specifically prohibits the use of the water system's "shutoff valve".

OLD BUSINESS

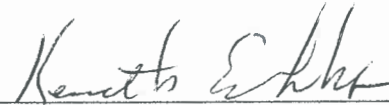
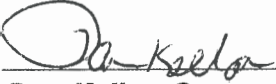
1. **New Insurance Agency-Kenneth informed the Board, that he and Pam have obtained all necessary policies needed for KCWSC with Aars and Nelson in Clifton. Kenneth explained the four needed essential policies (General Liability, building/contents, equipment and Officer insurance) which we now have. Kenneth and Pam will handle the cancellation of current policies.**
2. **LCRI work-With the weather heat wave gone, Kenneth is expecting David to begin the LCRI work soon.**
3. **GPM-Kenneth reported that the GPM was holding at 33.4 which was still in Stage 1 restriction criteria and that Middle Trinity Water Conservation District had been out and measured the water head above the pump to be 126', down 10' from this time last year. This is not an isolated issue with KCWSC's well as the aquifers across the region are all dropping according to the MTWCD.**

CLOSED SESSION BUSINESS

1. None

TAKE ACTION

1. **Robin motioned to adjourn meeting at 7:41pm. Shauna 2nd. Motion passed.**

	11-14-23		11-14-23
Kenneth Eubanks, Pres.	Date	Pam Kellan, Sec.	Date