

**KING CREEK WATER SUPPLY CORPORATION
BOARD OF DIRECTORS MEETING MINUTES**

Date: March 15, 2023/**Time:** 6:30pm-8:00pm/**Location:** 148 CR 1605, Clifton, TX, 76634 (Kenneth Eubanks home)/**Dial In:** (978)990-5064, **Access Code:** 1408755#/Join Online: <https://joinfreeconferencecall.com/kingcreekwsc>

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| Meeting called by: Kenneth Eubanks | Attendees: Kenneth Eubanks, Pres.; Craig Hoffman, VP; Pam Kellan, Sec.; Robin Hamilton, Treas.; and Bruce Roebuck |
| Type of Meeting: Monthly Meeting | Unable to attend: Shauna Latham, Ron White |
| Facilitator: Kenneth Eubanks | |
| Note Taker: Kenneth Eubanks | |
| Timekeeper: Kenneth Eubanks | |
| Guests/VIPS: None | |

AGENDA TOPICS

1. **Public Address: (15 minutes)**.....**Guests/VIP**
None
2. **Secretary's Report (5 minutes)**.....**Pam**
Craig motioned to accept the February Minutes as presented. Robin 2nd. Motion passed
Discussion: None
No important mail was received to present to Board. This included no officer candidacy applications received as of this date. Due date is March 17th. Pam will be checking mailbox.
3. **Treasurer's Report (10 minutes)**.....**Robin**
A. Pam motioned to accept the February Treasurer report as presented. Bruce 2nd. Motion passed.
Discussion: Robin had a concern regarding a \$50 deposit that could not be substantiated due to no supporting documentation from David. The bank statement reconciled correctly. Kenneth will address with David.
B. Kenneth presented to the Board an invoice for reimbursement of personal expenses he had incurred in the month of January and February for printing and mileage for travel to a meeting in Gatesville in the amount of \$101.64. The Board reviewed the expenses. Craig motioned to approve the reimbursement. Bruce 2nd. Motion passed.
4. **NEW BUSINESS: (30 minutes)**.....**Kenneth**
A. **Annual Meeting Date**
At the last Board meeting, the question was raised about changing the Annual Meeting date because it fell on Mother's Day weekend. Kenneth presented to the Board his findings concerning the meeting date with conflicts on Easter and Mother's Day. The Board had changed the date many years ago to avoid this situation. Kenneth explained that this is true except for every 6 years when the 1st of May falls on a Sunday, which makes the 1st Saturday and 2nd Sunday occur on the same weekend. Kenneth recommended that the date of the Annual Meeting not be changed due to any earlier would interfere with Easter, which is not a set calendar day. Any later would make the information of the past year's meeting less relevant.

| Year | Easter | < # Days > | KCWSC | < # Days > | Mother's Day |
|------|--------|------------|-------|------------|--------------|
| 2022 | 17-Apr | 20 | 7-May | 1 | 8-May |
| 2023 | 9-Apr | 27 | 6-May | 8 | 14-May |
| 2024 | 31-Mar | 34 | 4-May | 8 | 12-May |
| 2025 | 20-Apr | 13 | 3-May | 8 | 11-May |
| 2026 | 5-Apr | 27 | 2-May | 8 | 10-May |
| 2027 | 28-Mar | 34 | 1-May | 8 | 9-May |
| 2028 | 16-Apr | 20 | 6-May | 8 | 14-May |
| 2029 | 1-Apr | 34 | 5-May | 8 | 13-May |
| 2030 | 21-Apr | 13 | 4-May | 8 | 12-May |

The issue in 2022 was due to May 1st falling on a Sunday. The KCWSC meeting took place on the 7th (the 1st Saturday). Mother's Day is the 2nd Sunday which was the 8th, placing both events in the same weekend. The next occurrences when the KCWSC meeting will fall on Mother's Day weekend will be in the years 2033, 2039, 2044, 2050, 2056, 2067, 2073, 2079, 2090, 2096 & 2102.

B. Bosque County Support

1. CDBG-Kenneth briefed the Board and presented the rejection email received from the Bosque County Judge's office declining to apply for the CDBE Grant on behalf of KCWSC. Kenneth informed the Board that he had protested this with the TX Dept of Ag., which administers the grant. Also protested with the Central Council of Governments and our State Representative asking for their support in why denying these grants to cities and counties which is the purpose of this grant. Appears they are keeping the money for themselves.

2. Roads-Kenneth briefed the Board of his findings concerning the county's plan for reworking the roads in King Creek. The roads are scheduled to be resurfaced this year between April-May. Kenneth spoke with the Commissioner (Billy Hall) asking if KCWSC could work with the county so that KCWSC could strategically make road cuts and place conduit for water lines to be accessed and utilized at a future date without having to disturb the road surface. Kenneth explained that the Commissioner was evasive in working with KCWSC. Robin suggested that KCWSC make a presentation and request in Commissioner's Court to get an official approval. The Board agreed this was the correct approach. Kenneth said he had done this back in 2006 for his water line. Kenneth also raised concern that time would not be in KCWSC's favor but he will make an attempt to present to the court.

C. Lead & Copper Rule Revision Action (LCRR)

1. Kenneth had reached out to Coy Latham and inquired about obtaining a bid to expose the water lines for the inventory but had not heard back. Robin suggested contacting Whitney Underground for a bid. Kenneth will call.

5. OLD BUSINESS: (25 minutes).....Board Members

A. Monthly Service Fee-No member has questioned or complained to date. The expectation is that some may inquire once the new service fee is reflected on their March billing. The item will be removed from the agenda.

B. Fence & Site Work-Kenneth said that he and one contractor had been playing text-tag, but would be seeking more bids from contractors. The main water lines exiting the plant must be located and marked before committing to the project.

Craig has borrowed a locating device and will be testing it to see if it can find the water lines.

C. Capital Improvements

a. Plan-Kenneth is still working on putting KCWSC's Capital Improvement plan into the format suggested by the TCEQ FMT.

b. Meter Replacement-Kenneth presented to the Board the information that he and Ron had obtained from Zenner. The rough estimate from the Zenner representative for a full AMI system was \$47,800 for a system with 81 new meters.

Kenneth proposed that the LCRR and meter replacement could be done at the same time thus saving time and money. Also this would be an opportunity to have a customer shutoff installed or replaced at each meter with a possible discount from the contractor. The Board asked Kenneth to continue to work with Zenner to finalize a proposal and to seek bids for installation.

c. Pump House-Kenneth explained that this would not be a priority ahead of the LCRR and meter replacement but needed to be addressed this year, if possible.

D. Annual Membership Meeting Planning


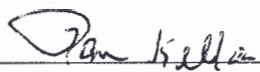
Kenneth explained that since this Board meeting was held before the due date of March 17 director applications, the ballot, membership letter and packet could not be finalized at this meeting. The Board agreed to hold a special meeting on March 27th at 6:30 pm at Kenneth's to finalize the meeting material.

6. **CLOSED SESSION BUSINESS** (5 minutes).....Kenneth
No closed session

7. TAKE ACTION

A. Review motions and actions items for Minutes

B. Robin motioned to adjourn. Craig 2nd. Motion passed

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|---|---------|--|---------|
|  | 4-10-23 |  | 4-10-23 |
| _____ Kenneth Eubanks-Pres | Date | _____ Pam Kellan-Sec. | Date |